



## **Short Term Campsite Contract Rules and Regulations**

- **Renters must initial the bottom right corner of each page of this contract in addition to the required information.**
- **A 25% Down Payment and any applicable taxes on that payment are due at time of reservation.**
- **Balance and applicable taxes are due 7 days prior to the first night of the reservation and will be automatically charged to the card on file if not paid prior to that date. In the event that the card on file is invalid or no longer accepting charges the renter has 5 days to pay the balance or an additional late fee will be applied. If payment is not received in 30 days you will receive a notice, if payment is not received in 45 days past the due date you forfeit your reservation and your camper/tent may be removed from the lake.**
- **Cancellations must be made 14 days prior to arrival date for a refund of the down payment. Cancellations within 14 days before the arrival date will forfeit the down payment. All cancellations must be done through the main office. Camp Store staff are not allowed to cancel reservations.**
- **A date change can be made prior to 14 days of original date and the down payment can be used for the new date. New date must be within the same calendar year. If a date change is made within 14 days before the reservation will result in forfeit of original down payment. All date changes must be done through the main office. Camp Store staff are not allowed to change reservations.**
- **A credit card is required as a cleaning and security deposit for all rentals. The site will be inspected before and after each reservation.**
- **One responsible person who has passed his/her twenty-first (21st) birthday and who is answerable for the actions and safety of the campsite occupants and liable for any damages caused by them shall be at each rented campsite.**
- **No person may camp anywhere in the park, except in areas designated for camping.**

- **Check in time is 2:00PM. Check out time is 12:00pm. Campsites must be left clean and free of any personal property and trash. Any property left after check out becomes Raleigh County Parks and Recreation property and a fee will be charged to the credit card on file.**
- **All campers must be licensed and registered. The person renting the site must be the same person(s) on the state registration for the camper. No other camper is allowed on site that is not registered under that reservation.**
- **No modifications are to be made to any campsite by digging, trenching, planting or other means. All porches and additional structures that are built must have plans approved by the Superintendent. They must be a 2-foot set back on all sides. Lake Stephens has the right to mandate adjustments to any structures or landscape on the site.**
- **Campers must fit completely on the site and not hang over the road ways. Any camper, porches, furniture or landscaping that is damaged as a result of not following the rules are on the site renter. Lake Stephens has the right to mandate removal or change of site to accommodate campers.**
- **Picnic tables and fire rings are provided one per campsite and are not to be removed or moved to other campsites.**
- **RV sites are permitted to have one camper. No additional campers or tents are permitted.**
- **Tent sites are permitted to have 2 structures (2 tents, or 1 tent and 1 canopy). Each site has a maximum of 8 people per site.**
- **Registered Campers are allowed two vehicles at each campsite. Two additional visitor vehicles are permitted in the campground but must park in the designated parking area away from campsites. You may only park at the campsite that you have reserved. All boats, jet skis, etc...and/or trailers must be parked in the designated areas. Any of these vehicles are not permitted at the campsites.**
- **Boats/trailers may be parked in the designated parking area. Boat/Trailers must be registered at the Camp Store and display the required tag.**
- **All visitors must register at the Camp Store. All visitors must vacate the park by 11:00pm unless they are registered as an overnight guest.**
- **Loud or excessive noise, demonstrations, disturbances, disorderly conduct, profanity, public drunkenness, and possession of controlled substances are strictly prohibited and unlawful.**
- **The quiet hours in the park are 11:00pm to 6:00am. Any events continuing after 11:00pm must keep noise levels down and confined to the inside the site.**
- **Generators shall not be operated during quiet hours. This may be changed during an extended power outage and approved by the Superintendent or Director.**

- **No alcoholic beverages including beer, wine and liquor are permitted within the boundaries of RCPRA parks, forest and fishing areas.**
- **Pets are permitted in the campground on a leash. No pet kennels, cages, or fences are permitted on the campsite. Owners must clean up after pets. Pets are prohibited inside the buildings.**
- **No person shall wash any equipment, paraphernalia, clothing, pet or human body at water fountains and water pumps, and in lakes, ponds, pools and streams. No person may wash cooking utensils, tableware, flatware, or any other cooking or eating paraphernalia at water fountains and water pumps, at comfort stations, bathhouses and washrooms.**
- **All property outside campers and tents must be picked up on mowing days. Raleigh County Parks and Recreation is not responsible for damage to property left out on those days.**
- **Additional appliances may be kept outdoors for an additional fee and must be approved by the Superintendent.**
- **Gathering of firewood is prohibited. Firewood can be purchased at the Camp Store or brought in by Raleigh County Residence. This rule may change if additional invasive insects are introduced into Raleigh County.**
- **All fireworks are prohibited.**
- **Smoking is prohibited in all park buildings and in the playgrounds. Smoke in designated areas or at least 50 feet from the building. Place all trash and cigarette debris in proper containers, not on sidewalks or grass. Do not spit or put cigarette butts in water fountains or sinks.**
- **Both pages of this contract must be completed and returned with 25% down payment, and a credit card number within 14 days of request to ensure reservation of the facility.**
- **Failure to follow any of the above rules and regulations can result in the immediate removal from the campground and the cancellation of the reservation with no refunds.**
- **Any person may be evicted from an RCPRA park, forest or fishing area for any breach of the rules set forth herein, or for the breach of any other rule which is in effect governing their use. All rental fees and charges are forfeited upon eviction. All property must be removed within 48 hours.**
- **Reminder, this is a public campground. All sites are rented on a short-term contract to any one of the public. No additional rights are reserved by renting a site.**
- **In no event shall the RCPRA be responsible for losses or damages to persons or property as the result of Renter's use of the Park or its facilities. Renter hereby indemnifies and holds the RCPRA harmless from any claims, losses or damages to persons or property (including legal fees and costs) resulting from the Renters use of the Park or its facilities. Renter shall be responsible for its employees, guests, invitees, members or other persons using the Park or facilities in conjunction with Renter.**

- **By signing this contract you agree to have read and adhere to above rules and regulations set forth by Raleigh County Parks and Recreation Authority.**

**Check in Date:** \_\_\_\_\_

**Check out Date:** \_\_\_\_\_

**RV Site:** \_\_\_\_\_

**Tent Site:** \_\_\_\_\_

**Form of payment:** \_\_\_\_\_ **(Credit Card required for deposit)**

**I, (print name) \_\_\_\_\_ have read the  
aforementioned rules and completed the contract information. Renter agrees to abide by the  
RCPRA park rules and regulations.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_