



Application For Employment For Raleigh County Parks and Recreation Authority

We are an Equal Opportunity Employer and are committed to excellence through diversity.

Please print or type. The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

Personal Information

Name

Address	City	State	Zip
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Phone Number	Mobile Number	Email Address
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Are You A U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>	Have You Ever Been Convicted Of A Felony? Yes <input type="checkbox"/> No <input type="checkbox"/>
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SSN (Voluntary):	
Date of Application:	
DOB:	
Best time to contact you is:	
Are you currently employed?	Yes No May we contact your employer? Yes No
Can you travel if a job requires it?	Yes No
If you are under 18 years of age, can you provide proof of your eligibility to work?	Yes No
If selected for employment are you willing to take a random Drug Screening Test?	Yes No
Are you prevented from lawfully becoming employed in this Country because of Visa or Immigration status?	Yes No
Are you currently on lay-off status and subject to recall?	Yes No
Have you ever been employed with us before? If yes then, give date and position:	Yes No
How did you hear about us?	
Do any of your friends or relatives work here? (If yes, please specify):	Yes No
Additional Information:	

Position

Position You Are Applying For	Available Start Date	Desired Pay
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Employment Desired Full Time Part Time Seasonal/Temporary

Education

School Name	Location	Years Attended	Degree Received	Major

References (Do not include family members or past supervisors)

Name	Title	Company	Phone

Employment History

Employer (1)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Employer (2)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Employer (3)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip

Applicant's Statement

I certify that my answers are true and complete to the best of my knowledge.

This application for employment shall be considered active during the current season for which the applicant is applying for. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the Employer may discharge at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release and authorize investigation of all of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

All applications can be submitted via email (lakestephenswv@gmail.com), by mail (116 N. Heber Street, Beckley, WV 25801), or in person to RCPRA Beckley Office (116 N. Heber Street, Beckley, WV 25801) or Lake Stephens Office (1400 Lake Stephens Road, Surveyor, WV 25932).

Name (Please Print)	Signature
Date	