



**RALEIGH COUNTY  
PARKS AND RECREATION AUTHORITY  
Board Meeting Minutes**

**December 14, 2021**

**11:00A.M.**

**Call to Order** - 11A.M.

**Roll Call** - Linda Epling, Dave Tolliver, Greg Duckworth, Bill Roop, Molly Williams, Sydney Clyburn (zoom), Bill Pritchard (zoom)

**Approval of Meeting Minutes** (11/16/21) - Motion to approve made by Linda Epling, seconded by Bill Roop.

**New Business**

4.1 Financial Statement November 2021 -

- A. Account ended with \$2800
- B. Has been a daunting task to get all the proof for AEP on loss of revenue for the past 3 years.
- C. Cabins are still not able to be rented, waiting for electrical work to be done in the roundhouse and then will test voltage.

Bill Roop made motion to approve, 2nd by Linda Epling

4.3 Capital Improvement Fund-

- A. \$11,748 for snow plow
- B. \$1,745 for increase in cost for UTV
- C. \$886.31 what was left to go toward a drone for events and marketing, cost over \$1,000

Roop made motion to approve, Epling 2nd

4.4 COLA- approved for \$500 per full time employee

## 5. Old Business

### 5.1 Fitzpatrick Manager Report

- A. Summer league had 7 church teams, of 12 combined churches
- B. Co-ed had 10 teams
- C. Wvu tech hosted softball/coach clinics
- D. Greater Beckley used fields for their home games.
- E. Weekend tournaments went great
- F. Fall ball had 6 co-ed teams
- G. Concessions was at \$8286.85, had a great staff
- H. Additions of field dirt, tractor and storage facility for tractor, as well as security cameras installed

5.2 Molly said that Aaron has done an outstanding job with Fitz. but he has put his resignation in and would like to make Fitz. job a full time position, they would like wage/salary and will discuss it.

### 5.3 Rate Review-Pavilion rate change..

A. After giving comparison rates from local area rentals, Molly asked to change pavilion, Friday, Saturday or Sunday rates from \$425 to \$500, and 2 day rental from \$600 to \$750.

Motion made by Roop, 2nd by Epling

### 5.4 Directors Report -

- A. Finalized campground procedures for waiting list.
- B. Two lists, one will be for seasonal camp spots that come available, will only accept 20 names on this list. Second list will be for seasonal campers that want to be put on a waiting list for a different site. They can request up to 5 sites to be on the list.
- C. Reservation Day will be on Feb. 15th for Raleigh county residents and on Feb. 17th for non- county residents. This will be for campground, tents, and marina. Reservations by phone only.

5.5 Molly will need to send in response to the 2018 and 2019 audit, then they will look over it.

**6. Adjournment** - Motion to adjourn by Epling, 2nd by Roop  
Adjourned by Dave Tolliver

The next Meeting will be January 18, 2022, at 11:00am at the Raleigh County Commission Office.