



**RALEIGH COUNTY  
PARKS AND RECREATION AUTHORITY  
Board Meeting Minutes**

**October 19, 2021  
11:00A.M.**

1. **Call to Order** - 11A.M.
2. **Roll Call** - Linda Epling, Dave Tolliver, Greg Duckworth, Bill Roop, Ron Headrick, Molly Williams, BJ Pritchard, Aaron Hamilton
3. **Approval of Meeting Minutes** (8/17/21) - Motion to approve made by Bill Roop, seconded by Linda Epling.

There was not a board meeting in September.

**4. New Business**

- 4.1 Financial Statement August 2021 - Motion to approve made by Bill Roop, seconded by Linda Epling
- 4.2 Financial Statement September 2021 - Motion to approve made by Bill Roop, seconded by Linda Epling

**5. Old Business**

5.1 Power Issue Update - AEP, RW Electric and our staff do not have a cause as of yet. AEP installed isolators in the RV park in mid-September which allowed the RV campground to reopen. Voltage is still being detected in the cabins so the cabins and tent sites remain closed. Everyone is working hard to resolve the issue. Total Funds lost to issue is \$66,372. This does not include the revenue loss for October and wage cost for September and October. Dave Tolliver asks Molly to write a letter to Ronn Robinson explaining the loss of revenue and additional cost incurred due to AEP's inability to provide safe electricity.

5.2 Directors Report -

- A. Alumni and volunteers plan to winterize Marsh Fork in the upcoming weeks.
- B. Dry Hill Prosperity Park seems to be gaining more and more interest.

- C. Fitzpatrick had a great Fall Ball season and had many field rentals.
  - We will be meeting with WVU Tech on moving to the next phase with field 4.
  - Fitzpatrick will be winterized in early November.
  - We are potentially working on a Fitzpatrick caretaker position.
- D. 4H camp had a successful event this past weekend. The park will be winterized within the next two weeks.
- E. Stoco Park's final playground pieces have been installed, however, while installing the final pieces, the playground company drove over the septic lines and busted them in multiple locations even after being warned not to drive in that specific location. They have agreed to pay for the repairs and have them fixed. Due to ongoing football, this issue will be fixed as soon as the season ends. Portapotties are in place in the meantime.
- F. Final pieces of turf are being installed on the disc golf course at Lake Stephens. Our graphic designer resigned so we will be delayed on maps, tee signs, and other graphics for this project.
  - The Cabin area playground installation will be completed soon.
  - Camp-or-Treat is closed to the public for this year and will only be open to campers. This will take place on October 23rd.
  - The Recreation Area and the Marina are closed for the season. The campground will close on October 31st.
  - The Lake Stephens dam is officially compliant with the DEP and Dam Safety.
- G. At the end of September, Molly and BJ attended the National Recreation and Parks Association Conference in Nashville, TN. Mark Cohn and Alice Haga also attended the WV Recreation and Parks Association Conference in the beginning of October. Both conferences provided additional knowledge as well as needed information and new ideas for our parks.
- H. We will be reevaluating events for the parks to see which are more successful and which need to be cut as certain events such as lake talks and movie nights received little visitation.
- I. The Costume Vault continues to gain more and more momentum and interest each year. Several schools have joined us in growing this cause.
- J. Our plans for Lake Stephens Overlook, Fitzpatrick Park, and Dry Hill Prosperity Park playgrounds are continuing. The next step will be speaking with foundations and potential sponsors, as well as a fundraising event.

6. **Adjournment** - Adjourned by Dave Tolliver

The next Meeting will be November 16, 2021 at 11:00am at the Raleigh County Commission Office.