



Picnic Shelter Rental Contract Rules and Regulations

- **Full payment and any applicable taxes on that payment are due at time reservation is made.**
- **A credit card is required as a cleaning and security deposit for all rentals. The picnic shelter will be inspected after each event. In the event that the card on file is invalid or no longer accepting charges the renter has 5 days to pay the balance or an additional late fee will be applied.**
- **Please do not use staples, tacks, push pins, nails, etc. in the walls, ceilings, or posts. Tape is permitted but must be removed by renter. Do not hang anything from light fixtures. Violation of this will result in addition fees or fines charged to your card.**
- **The park offers a Sign Package with placement and removal of the signs. It is unlawful to cut, deface, destroy, or drive any object into any tree, shrub, rock, sign, building or other structure or object in the park, forest or fishing area. Any signs or decorations placed improperly or in violation of park rules will result in fines charged to your credit card. Under no circumstances should signs, balloons, etc. be placed on trees, signs, fences or any park structure.**
- **Picnic shelters may be utilized between dawn and 8:30pm.**
- **NO alcoholic beverages including beer, wine and liquor are permitted within the boundaries of RCPRA parks, forest and fishing areas.**
- **Picnic Shelters are non-smoking buildings. Please smoke in designated areas or at least 50 feet from the building. Please place all trash and cigarette debris in proper containers, not on sidewalks or grass. Please do not spit or put cigarette butts in water fountains or sinks.**
- **Fires may be lighted in fireplaces, fire rings or grates provided by the park, or in designated areas. Those responsible for a fire shall extinguish it completely before leaving it unattended.**
- **Pets are permitted at picnic shelter with a leash. Owners must clean up after pet.**
- **Cancellations must be made prior to 60 days before event date for a full refund. Cancellations within 60 days before the event will forfeit the 25% of the payment.**

- A date change can be made prior to 30 days of original date and the payment can be used for the new date. New date must be within the same calendar year. If a date change is made within 30 days before event will result in forfeit of 25% of the payment.
- Both pages of this contract must be completed and returned with full payment and a credit card number within 14 days of request to ensure reservation of the facility.
- Any person may be evicted from an RCPRA park, forest or fishing area for any breach of the rules set forth herein, or for the breach of any other rule which is in effect governing their use. All rental fees and charges are forfeited upon eviction.
- In no event shall the RCPRA be responsible for losses or damages to persons or property as the result of Renter's use of the Park or its facilities. Renter hereby indemnifies and holds the RCPRA harmless from any claims, losses or damages to persons or property (including legal fees and costs) resulting from the Renters use of the Park or its facilities. Renter shall be responsible for its employees, guests, invitees, members or other persons using the Park or facilities in conjunction with Renter.

Date of Rental: _____

Park: _____

Picnic Shelter #: _____

Form of payment: _____ (Credit Card required for deposit)

I, _____ the authorized representative of
 _____ have read the aforementioned rules and completed
 the contract information. Renter agrees to abide by the RCPRA park rules and regulations.

Signature: _____ **Date:** _____