

**RALEIGH COUNTY
PARKS AND RECREATION AUTHORITY
Board Meeting Minutes**

October 20, 2020

11:00A.M.

1. Call to Order 11:15

2. Roll Call

Board Members present: Dave Tolliver, Ron Headrick, Linda K. Epling, Clyde Stepp.
Additional Staff present: Molly Williams, Aaron Hamilton, Bill Calhoun, Brandon Calhoun, Billy Michael
Additional Staff on conference line: BJ Pritchard

3. Approval of Meeting Minutes (9/15/20) Motion made by Clyde Stepp, Seconded by Ron Headrick. – Approved

4. New Business

4.1 Financial Statement – September - Motion made by Ron Headrick, Seconded by Clyde Stepp. – PASS

a. Contractor for Dam Project (Charlie Gillian) discussed revisions for change orders: construction cost per DEP permit and drilling and blasting.

-Construction change order due to DEP permit, additional silk fencing needed. Some cost savings in another area should wash the additional costs.

-Drilling and Blasting change order, less production drilling, more pre-split drilling. Net effect to the budget is zero.

-Molly asks is there an end amount for the engineering services.

Contractor doesn't have numbers with him. Inspection isn't included in budget. Molly, Billy Roop and Charlie will continue conversation about engineering costs.

-Motion made by Ron Headrick to approve and authorize change orders at no additional cost. Clyde Stepp seconds. -PASS Verbal Agreement

b. Molly stated Hotel/Motel Tax is approximately 45% of last year.

4.2 Disc Golf Baskets Total cost of (19) Baskets \$5715.00. Molly states we have a grant from Beckley Area Foundation for \$2,500 and \$2,000 in Sponsorships, totaling \$4500. Remaining funds needed \$1215. Motion made by Clyde Stepp, Seconded by Ron Headrick for approval of \$1,250. For Disc Baskets. - PASS

4.3 Night Fishing Permit for Lake Stephens for winter - Molly discussed for security issues at parking lots and the need to close the gates during night time hours. But would like to continue to allow night fishing. Therefore, the permits are needed. No action needed by the board.

4.4 Night Fishing Permit for Fitzpatrick for 12 months - Molly discussed for security issues at parking lots and the need to close the gates during night time hours. But would like to continue to allow night fishing. Therefore, the permits are needed. Molly spoke to CSX and the neighboring PSD, both agencies had no issues with the gate being closed. No action needed by the board.

5. Old Business

5.1 Short term project list

Short Term Project List Proposed:

1. Resurface basketball courts and backboards at Dry Hill.
2. Stoco needs a new Score Board.
3. New showers for 4H.
4. Fitzpatrick needs field maintenance for WVU Tech. Needs internet, field tarps, new lights, new dirt and leveling.
5. Finishing the Dam Project. Paving the dam area and parking lot. Maintenance road/shop needs new gravel.
6. Painting parking lines and arrows at Lake Stephens Campground (RV).
7. Picnic shelters need new roofs.
8. Boat to Primitive Camp Site. Discussion ensued.
9. Purchase property at the entrance of Lake Stephens for new office and visitor center with gift shop. Discussion ensued. Molly suggested several options to acquire the for-sale property.

6. Adjournment

Next Meeting November 17, 2020 at 11:00am at the Raleigh County Courthouse Conference Room.