

Meeting Minutes

Raleigh County Parks and Recreation Authority

November 19th, 2019

10:54 A.M.

1. **Call to Order:** Dave Tolliver
2. **Present:** Carl Roop, Detlef Ulfers, Dave Tolliver, Linda Epling, Clyde Stepp, Molly Williams, BJ Pritchard, Billy Michael, Charlie Gillian, Gillian Cochran, Andy McGhee
3. **Approval of Meeting Minutes:** Passed
4. **New Business:**
 - 4.1.– Disc Golf Proposal with Grant Application – Williams proposes that an 18-hole, all-season disc course be put in at the Lake Stephens overlook and into the surrounding woods. It would be the only 18-hole disc course in Raleigh County. A rough estimation of the total cost for this project is \$15,728, but with full-hole sponsorships on 9 of the holes (a total of \$9000, at \$500 per hole) and the acquisition of a Beckley Area Foundation grant (at \$7000). If only half the hole Sponsorships sold the total cost to RCPRA would be \$4228. She states that adding this attraction could potentially draw in customers from outside areas, which would also promote lodging at the park. There will be some required clearing in the surrounding areas of the overlook, but nothing extremely intrusive. The Beckley Area Foundation Grant application must be turned in by the end of Nov. The motion to include this attraction passes contingent on the Beckley Area Foundation Grant.
 - 4.2.– Generator for Superintendents House – Pritchard states that he is searching for quotes on installing a generator for the Lake Stephens park. Denny recommended a 22,000-wat generator, which would cost 5,047, without being connected to a gas line. This is a general estimate, based on BJ's internet findings. There are no other ideas on eliminating the issue of power/internet outages at the Lake Stephens park. A motion is made to keep a generator as a part of the expansion. Tolliver asks if it is agreeable to get this done with \$5,200. It is decided that it is possible. The motion is passed.
 - 4.3.– Financial Report – Tolliver states that it isn't possible for RCPRA to maintain seasonal workers any longer than two weeks after the park closes. Williams asks if she and Pritchard should lay off the part time workers and Tolliver says no, but to stay proactive in ensuring that all seasonal workers are gone by two weeks after the end of the season. A motion to approve the financial report is made. The motion is approved.

4.4.– Fireworks – Williams states that Premier Pyrotechnics is offering a 15% discount on next year’s fireworks show, or a 15% increase of product at the same price as this year’s show. With the 15% increase, the show will be increased to 512 shells, which will put the duration of the show at 15-17 minutes. Epling states that the additional shells would be well worth the price. A motion to approve the additional shells is made. The motion is approved.

4.5.– Fitzpatrick Softball League Manager Report – postponed until next meeting.

4.6.– Lake Stephens Concession Contract – Tolliver reads the A&J Concessions contract to the board. Roop states that everything sounds correct and in order. A motion to approve the contract is made. The motion is approved. Tolliver states that the contract will be signed today.

5. Old Business

5.1.– Parks Review – Everything has been winterized at the parks. With the internet outages becoming an issue, Sydney will be moving up to the Beckley office until things can be resolved.

5.2.– Fitzpatrick Dam Update – Charlie Gillian states that the Fitzpatrick repair is complete, aside from a few cosmetic adjustments.

5.3.-There will be extra material left over from the Lake Stephens Dam project, which Gillian would like to use it on the top of the dam on the upstream side. This repair would allow the same total cost, but require extending the pipe 60 ft. and installing a drain. Gillian hopes that there is money left over in the budget for a maintenance repair on the inside of the arches, where water has eroded under the arches. In total, the project costs \$360,000. Another portion of the project would be blasting rock on the downstream aspect of the dam in order to make the pathway wider. There will be monitoring done so that there are no ground-vibrating blasts. Having lowered the spillway 1 ft. and raising the crest of the dam 6 in., completing downstream repairs has been made more efficient. Tolliver states that someone needs to check and make sure that the money is in the budget for this to be done, and also, someone needs to get in touch with Capito and Manchin to see if there are grants/free money that can be used for this project.

6. Adjournment

The next meeting is set for December 17th, 2019 at 11 A.M.

Meeting adjourned at 11:44 A.M.