



**RALEIGH COUNTY
PARKS AND RECREATION AUTHORITY
Board Meeting Minutes**

November 17, 2020

11:00A.M.

1. Call to Order 11:05

2. Roll Call

Board Members Present: Dave Tolliver, Linda Epling, Ron Hedrick, Clyde Stepp, Bill Roop

Additional Staff Present: Molly Williams, BJ Prichard, Billy Michael, Aaron Hamilton

Additional Staff on Conference Line: Sydney Clyburn

3. Approval of Meeting Minutes (10/20/2020): - No Change. - Motion made by Clyde Stepp, seconded by Linda Epling. - APPROVED

4. New Business

4.1 October Financial Statement - Molly states that the report was \$18,574.08 over budget but states that it also includes some of the capital improvement projects that have been done and contains non-operating expenses which have come out within a different month than when the money was taken in, offsetting it.

- The new computer software will apply the credit card processing fees to the patron to help offset some of these expenses.

- Motion made by Clyde Stepp, seconded by Ron Headrick. -

APPROVED.

4.2 2021 Calendar - Pay Periods, Pay Days and Holidays -

- Pay Periods - Motion made by Ron Headrick, seconded by Clyde Stepp. - APPROVED

- Pay Days and Holidays - Motion made by Clyde Stepp, seconded by Ron Headrick. - APPROVED

4.3 Fireworks for Monday July 5, 2021 - Molly states that Premier Pyrotechnics has the best rates and that if paid by December first will provide 15% more product to our display than we had in 2020 at no extra cost.

- Molly states that she is seeking sponsors to help cover the \$5,000.00 cost of fireworks which is the same price as in 2020.

- Motion made by Ron Headrick, seconded by Linda Epling. - APPROVED

5. New Business

5.1 Long Term Plans and Projects - Molly presented a presentation for the parks' long term plans and goals and explained that it is important to have a plan so we know what grants to apply for and what steps to take. Some of the proposed updates are for safety reasons.

- a. All Park Capital Projects
 - New signs throughout the parks.
 - New gates, security cameras, wifi and AEDs.
 - More handicap accessible features throughout the parks.
- b. Stoco Park
 - (2020-2021)
 - New scoreboards.
 - Fixing the drainage issue on the trails.
1 Year (2021-2022)
 - New playground.
- c. Marsh Fork High School Memorial Park
 - (2020-2021)
 - Adding emergency call boxes.
- d. 4-H Youth Camp
 - (2020-2021)
 - New mower.
 - New oven.
 - Remodel showers and add doors in Clover
 - Change out lighting to LEDs.
1 Year (2021-2022)
 - Add heat in the main building.
2 Year (2022-2023)
 - Update and remodel the main building.
3 Year (2023-2024)
 - Add new cabins.
 - Add or remodel camp bathrooms.
5 Year (2025-2026)

- Add a new multi-purpose building.
- e. Dry Hill-Prosperity Community Center
(2020-2021)
 - Resurface and line basketball court (add pickleball lines as well)
 - Replace basketball goals.
 - Brand new playground
 - Replace the picnic shelter
 - Add outdoor accessible bathrooms.
 - 1 Year (2021-2022)
 - Renovate the community building by adding a new AC/Heating system, new ceiling, floors and lights.
 - 2 Year (2022-2023)
 - Build an RC car track in the bowl.
 - Plant trees along the fence line to block some noise.
- f. Fitzpatrick Park -
(2020-2021)
 - New field dirt for all three fields.
 - Fix water spot of field 3.
 - Field 4 – to be for WVU Tech use.
 - Add lights.
 - Fences and backstop changed.
 - Add a dirt track.
 - Add wifi and power.
 - Fix siding on the building.
 - Place boulders along the lake.
 - Repair fishing pier.
 - 1 Year (2021-2022)
 - Add more picnic tables.
 - Purchase field tarps.
 - New playground.
 - New bathrooms.
 - Temporary collapsible fencing.
 - 2 Year (2022-2023)
 - New bleachers.
 - Sound system.
 - Clear brush from creek bank.
 - Lights on field 1.
 - Replace poles on fields 2 and 3.
 - Golf cart or UTV
 - Sand Pro/Bunker Rake

- Locker rooms, bathrooms, concession, and storage for field 4.
3 year (2023 – 2024)
 - Create additional campsites.
 - Add workout equipment and new benches around the trail.
 - Remodel office, concession stand and bathrooms.
5 Year (2025-2026)
 - Pave and line parking lots.
- g. Lake Stephens
(2020-2021)
- Dam Project.
 - Pave the parking lot at the dam and road to the maintenance shop.
 - Remove and replace gravel in the maintenance area.
 - Finish disc Golf.
 - Gravel cabin road and disc golf parking lot.
 - Paint directional markers on the road and parking lines in the campground.
 - Repair RV site concrete pads.
 - Fire rings and grills for all cabins and shelters.
 - Add backcountry camp spots accessible by boat only.
 - Marina weigh/measure/photo station.
 - Kayak storage racks.
 - New kayaks and paddle boards.
 - Update picnic shelter roofs.
 - Add anti-slip coating to locker room floors.
 - Etch and seal splash pad concrete.
 - Replace splash pad chairs and move the old ones to the beach.
 - New aerator and buoy lines at the beach.
 - Outdoor sound system.
 - Purchase property at lake entrance for welcome center.
1 Year (2021-2022)
 - Container to store water inflatables.
 - Bathrooms at the beach.
 - Beach wheelchair.
 - Campground concessions.
 - Gazebo and sand volleyball in RV Park.
 - Marina renovations.
 - UTV.
 - 4 post lift.
 - Start on the visitor center/entrance station.
2 Year (2022-2023)
 - RV campground boat docks.

- New Playground, bathrooms and picnic shelter at the overlook.
3 Year (2023-2024)
 - New RV campground in overflow.
 - Move and add more tent camping in another location.
 - Utilize timbered area for self contained RV camping with horse corrals.
 - Remodel concession stand bathrooms and marina bathrooms.
5 Year (2025-2026)
 - New Maintenance building.
 - Add more cabins on cabin road.
7 Year (2027-2028)
 - New marina, docks and launch.
 - Add glamping areas.
 - Add a mountain bike trail around the lake.
 - Add a horse trail around the lake.
 - 3D archery range.
- Molly stated that after looking at the history of the park not much has changed and goes over different grants that are available to apply for.
 - Dave stated that for 4-H, there is money available from the WVU Extension Service through their foundation which could also possibly be used on projects at Lake Stephens.
 - Dave also stated that a lot of other counties have levies for their parks and recreation and will need to be considered for Raleigh County for the next upcoming election.

6. Adjournment - Dave stated that the next Meeting would be December 15th, 2020.
- Motion made by Clyde Stepp, seconded by Linda Epling.